

Minor Plat Checklist, Madisonville, Kentucky

Required Items	Included
Application for Review	
Seven copies	
Copy of deed for property under consideration	
Review and Recording fees, separate checks	
Digital copy in AutoCad .dwg format	
Name of subdivision with type plat	
Name, address, phone number of owner, developer, and preparer	
Dated signature and stamp of land surveyor	
Deed book and page number of all properties to be subdivided	
Date of field survey	
Cabinet and slide of previously recorded plat, if applicable	
Vicinity map showing general location of subdivision in relation to surrounding area and community features	
Reference from one corner of the subdivision to durable physical object, corner of parent tract, or primary control network	
Accurate bearings/distances based on KY State Plane Coordinate System, NAD83, South Zone	
Accurate location, description, and materials of all monuments to comply with SPPLS	
Street names, pavement width(s), right-of-way width(s) of all streets within and adjacent to	
Location, width, and purpose of all known easements within and adjacent to	
Verify no violations of other regulations	

Required Items	Included
Location of all setback lines with dimensions	
Total acreage of land being subdivided	
Lot sizes, in square feet if less than one acre	
Lots numbered in consecutive order	
Location, size, identification of all utilities	
North point and basis for north	
Written and graphic scale	
PVA tax map and parcel identification	
Zoning	
Location of existing buildings	
Adjoining property lines shown by dashed lines	
Location of 100-year floodplain	
Standard floodplain note	
Location of water courses	
Location and identification of environmentally sensitive areas	
Record name, subdivision name, lot number, and deed book/page number for adjoining property	
Highway Connection note, if applicable	
Certificates	

Developer/Owner

Date

Surveyor

Date